

Unless otherwise specified in the Purchase Order, delivery shall be **DAP at the place of BAE SYSTEMS facility named in the order**, in accordance with Incoterms 2020. See the terms of the order for specific requirements.

GENERAL REQUIREMENTS

The Bill of Lading shall include:

- ✓ The BAE Systems Purchase Order or Contract Number
- ✓ The applicable Harmonized Tariff Schedule number(s) to the 8th or 10th digit for all items shipped.
- ✓ Any marks or numbers as specified in the Order or Contract.

Packaging and Packing List:

- ✓ Unless otherwise specified, all Work is to be packed in accordance with good commercial practice designed to protect the integrity of the shipped contents consistent with international shipping practices.
- ✓ A complete packing list shall be included with each shipment. A copy shall be put inside each package and affixed to the outside of each package.
- ✓ The Packing List shall include the following:
 - ✓ BAE Systems purchase order number
 - ✓ Part number
 - ✓ Description
 - ✓ Quantity per line item
 - ✓ The box number each line item is in
 - ✓ Total number of boxes in shipment
 - ✓ Dimensions of shipment
 - ✓ Final delivery address

The Commercial Invoice shall include

- ✓ The BAE Systems Purchase Order or Contract Number
 - ✓ The applicable Harmonized Tariff Schedule number(s) to the 8th or 10th digit for all items shipped.
 - ✓ Total valuation of the shipment:
 - (1) For initial shipment against the contract: SELLER shall declare unit price and extended price on each line of the shipped work, plus if applicable:
 - a) Total value of line items on this contract for other than deliverable hardware (e.g. engineering, tooling, special packaging) and/or
 - b) The value of other assists provided at no cost to supplier e.g. BAE Systems provided tooling, material, test equipment, etc. required for the manufacturing of the deliverable hardware.
 - (2) For subsequent shipments against this contract: SELLER shall declare unit price and extended price on each line of the shipped work only.
 - (3) For items returned for repair and reshipment: SELLER shall declare repair value also noting the original value of repaired items
- We can not import any goods with 0 dollars on an invoice.
- ✓ Part number(s)
 - ✓ Description(s) – Complete and detailed, must be in English.
 - ✓ Quantity per line item
 - ✓ Total value of shipment listed in USD
 - ✓ Country of origin
 - ✓ Terms of Sale
 - ✓ Invoice should identify seller and sold to party

CUSTOMS BROKERS

Broker Name & Address

Expeditors
705 Jubilee Drive
Peabody, MA 01960
978-531-0001

Ghedi International, Inc.
8002 Burleson Rd
Austin, TX 78744
512-385-3706
* Only for shipments to Texas

GENERAL INSTRUCTIONS

Email copies of your shipping documents to our Import department prior to shipment.

➤ Email address: ES.IMPORT@BAESYSTEMS.COM

If the terms of your order are different than stated in this document, contact the BAE Systems ES buyer for clarification or specific instructions.

For articles returned to BAE Systems after repair, include a Foreign Repairer Certificate attesting to the work performed abroad in accordance with 19 CFR § 10.8.

Wooden packaging must conform to International Standards for Phytosanitary Measures, ISPM 15 Regulation of Wood Packaging Material in International Trade (2009) revised Aug 2011. Additional information on this requirement can be found at the following site: <http://www.aphis.usda.gov/ppq/wpm/import.html>.

When an item needs to be returned to BAE Systems, please contact your BAE personnel to have an RMA issued with return instructions included.

Delivery terms are **Carriage and Insurance Paid (CIP) BAE SYSTEMS' facility named in the order**, in accordance with Incoterms 2010, unless otherwise specified in the Purchase Order. The minimum insurance shall cover the price provided in the Purchase Order or Subcontract plus ten percent (i.e. 110%) and be provided in the currency stated in the Purchase Order or Contract.

GENERAL REQUIREMENTS

Refer to the Terms and Conditions attached to your order for instructions concerning the following:

- ✓ Bill of Lading
- ✓ Packing List
- ✓ Commercial Invoice
- ✓ Packaging requirements

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When shipping items under 150 lbs, please use FedEx and ensure to select the Broker Select Option and list one of the brokers noted below.

When shipping items over 150lbs, or palletized freight, please contact your local Expeditors for pick up

CUSTOMS BROKERS

Customs Broker
Expeditors 795 Jubilee Drive Peabody, MA 01960 978-531-0001
Ghedi International, Inc. 8002 Burleson Rd Austin, TX 78744 512-385-3706 * Only for shipments to Texas