

BAE Systems Pension Scheme – SIPS Benefits ('the Scheme')

Application to change Level – Contribution rate amendment form

Full Name	
Date of Birth	
National Insurance Number	
Member Number	
Contact Number	
Email*	

**Please provide an email address or we will not be able to acknowledge your application.*

Current Membership Level (tick one only)

The following levels of pension contributions are available to SIPS VSEL and Portsmouth members. For more information you should refer to your Scheme booklet which can be found at baesystems.com/pensions

Tier A: 9.29% of Pensionable Pay for annual pension accrual of 1/60 th	<input type="checkbox"/>	Tier B: 7.29% (VSEL) or 7.50% (Portsmouth) of Pensionable Pay for annual pension accrual of 1/80 th	<input type="checkbox"/>
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New Membership Level (tick one only)

I wish to choose the Level indicated below with effect from 1 April 2021:

Tier A: 9.29% of Pensionable Pay for annual pension accrual of 1/60 th	<input type="checkbox"/>
Tier B: 7.29% (VSEL) or 7.50% (Portsmouth) of Pensionable Pay for annual pension accrual of 1/80 th	<input type="checkbox"/>

I authorise my employer to deduct from my pay, the new rate of contributions due from me. I agree to be bound by the provisions of the Trust Deed and Rules of the Scheme.

Signed: _____ **Date:** _____

Please return this form to the address below, or by email, by **5 February 2021** so that your request may be processed with effect from 1 April 2021.

BAE Systems HR Services, Fulwood Park, Caxton Road, Fulwood, Preston, Lancashire, PR2 9NZ

Email: baesystemshr@baesystems.com

You should also send a copy of this form to the Scheme administrator:

Private Sector Pensions (SIPS), Capita, PO Box 555, Stead House, Darlington, DL1 9YT

Email: member.enquiries@sips-pensions.co.uk and retain a copy for your records.

If you do not have access to a printer or scanner please save and complete the form on line, type your name in the signature box and attach it to an email which should be sent from a BAE Systems or other Participating Employer email address. If you do not have access to a BAE Systems or other Participating Employer email address, an email will need to come from a personal email account. Where the form is sent by email from a personal account, to verify the submission, you will also need to have your signature photographed and sent as an attachment with the email.

The Trustee will collect and process information about you that may be subject to data protection laws. For more information about how it uses and discloses your personal information, how it protects your information, its legal basis to use your information, your rights and who you can contact, please refer to the relevant sections of the Privacy Notice at baesystems.com/en/privacy.