

Please read the SBS guide before completing this form.

You may wish to take independent financial advice before completing this form. Visit www.unbiased.co.uk to find out how to contact your nearest independent financial adviser.

Member Information

Surname		Forename	
Title		Date of Birth	
Contact Telephone Number		Member Number	
Email address			

What would you like to do?

Stop Paying SBS Death in Service Contributions – Complete Section 1 only

Start paying SBS Death in Service Contributions – Complete Sections 2 and 4

Amend the SBS Death in Service Contributions you pay – Complete Sections 3 and 4

If you would like to know the cost of providing a specific amount of Death in Service benefit, please contact the Pensions Service Centre.

Section 1 – Stop paying SBS contributions

Complete this section if you would like to stop paying SBS Contributions to buy additional Death in Service benefits.

I confirm that I would like to stop paying SBS Contributions to buy additional Death in Service benefits.

I understand that my instructions will be effective from the next available pay period and if this form is not returned before the 20th of the month, it will not take effect until the following month.

Signed _____ Date _____

Print Name _____

Please return this form to:

**BAE Systems Pension Scheme - 2000 Plan Benefits, Pensions Service Centre, PO Box 1194,
Crawley, West Sussex, RH10 0F**

Section 2 – Start paying SBS contributions

Complete this section if you would like to start paying SBS contributions to buy additional Death in Service benefits.

You can pay SBS Contributions to buy an additional Death in Service lump sum benefit.

Please indicate the amount you would like to pay. Please only show the contributions for additional Death in Service benefits. This amount will be made in addition to any regular SBS contribution.

Contributions will be deducted from your salary each pay period and must not be greater than your total earnings in any pay period.

Regular Amount	£ (whole pounds)	Each Pay Period
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Legal Spouse or Civil Partner's date of birth	
Number of dependants other than Legal Spouse or Civil Partner	

Have you been absent from work because of sickness or injury for more than 5 consecutive working days during the two months prior to completing this form?

Yes No

If you have answered Yes, we may need to ask for further medical information. While the information you provide is considered, you may only be covered for accidental death.

Please now go to Section 4

Section 3 – Amend SBS contributions

Complete this section if you would like to amend the regular amount you are paying.

Contributions to buy additional Death in Service benefits can only be amended once each year, on your anniversary date.

Please indicate the new regular amount you would like to pay. Please only show the contributions for additional death in service benefits. This amount will be made in addition to any regular SBS contribution.

Contributions are deducted from your salary each pay period and must not be greater than your total earnings in any pay period.

New Amount	£ (whole pounds)	Each Pay Period
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Have you been absent from work because of sickness or injury for more than 5 consecutive working days during the two months prior to completing this form?

Yes No

If you have answered Yes, we may need to ask for further medical information. While the information you provide is considered, you may only be covered for accidental death.

Please now go to Section 4

Section 4 – Declaration

I understand that my instructions will be effective from the next available pay period and if this form is not received before the 20th of the month, it will not take effect until the following month.

I authorise my employer to deduct the above contributions from my earnings.

Signed _____ Date _____

Print Name _____

Please return this form to:

**BAE Systems Pension Scheme - 2000 Plan Benefits, Pensions Service Centre, PO Box 1194,
Crawley, West Sussex, RH10 0FZ**

The Trustee will collect and process information about you that may be subject to data protection laws. For more information about how we use and disclose your personal information, how we protect your information, our legal basis to use your information, your rights and who you can contact, please refer to the relevant sections of our Privacy Notice at www.baesystems.com/en/privacy